



**ISBM**  
UNIVERSITY  
KNOWLEDGE WISDOM HUMANITY

Established under the Chhattisgarh Private Universities (Establishment and Operation) Act, 2005  
Village – Nawapara (Kosmi), Block & Tehsil – Chhura,  
Dist. – Gariyaband, Chhattisgarh, India – 493996

Email – [info@isbmuniversity.ac.in](mailto:info@isbmuniversity.ac.in)

### Minutes of the Meeting (MOM) - Seventh Meeting of the IQAC Committee

Date: 8th May 2025

Time: 10:00 AM

Venue: Board Room, ISBM University

Attendees:

S. No.	Category	Name	Designation/Remarks	Signature
1	Chairperson	Dr. Anand Mahalwar	Head of the Institution	
2	Senior Administrative Officer	Dr. B.P. Bhol	Registrar	
3	Teacher Member	Dr. Poonam Verma	Faculty Member	
		Dr. Ashwani Sahu	Faculty Member	
		Dr. Rajesh Kumar	Faculty Member	
		Dr. Shameem Ahmed Khan	Faculty Member	
		Dr. Abha Mahalwar	Faculty Member	
		Dr. Ankit Mishra	Faculty Member	
		Dr. Vimla Sona	Faculty Member	
		Ms. Kesharlata Sahu	Faculty Member	
4	Management Representative	Mr. Yashwant Raj	—	
5	Nominee – Alumni	Mr. Yash Verma	Alumni	
6	Nominee – Student	Ms. Chhaya Sahu	Student Representative	
7	Nominee – Employer/Industrialist	Mr. Roshan Dewangan	Industrialist	
8	Nominee – Employer/Industrialist	Mr. Paras Ram Sahu	Industrialist	
9	Nominee – Stakeholder	Ms. Raveli Sahu	Stakeholder	
10	IQAC Coordinator/Director	Dr. N. Kumar Swamy	Senior Teacher	





#### Opening Remarks:

Dr. N. Kumar Swamy, the Director of IQAC, opened the meeting by reiterating the committee's commitment to continual quality improvement in all operational aspects of ISBM University.

#### Agenda

##### **1. Review of the Previous Meetings**

The committee reviewed the action points and outcomes from the previous meetings. Dr. Swamy emphasized the importance of building upon past successes and addressing any areas needing improvement.

##### **2. Academic Audit**

A comprehensive audit report was presented, highlighting areas of strength and opportunities for enhancement in academic domains.

##### **3. FDP Planning and Action Taken**

The planning and outcomes of Faculty Development Programs (FDP) were discussed.

##### **4. Lesson, Lecture Plan, and Syllabus Coverage**

The effectiveness of current lesson and lecture plans, along with syllabus coverage, was evaluated. Action taken to address any discrepancies was reviewed.

##### **5. Student Induction Program**

The meeting included a detailed discussion on the framework, objectives, and implementation of the Student Induction Program

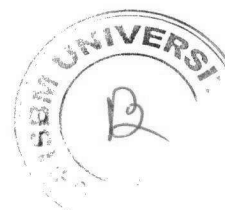
##### **6. Modern Teaching-Learning Pedagogy to improve student engagement and active participation**

Members discussed the integration of modern teaching methods to enhance the learning experience.

##### **7. Leveraging National Digital Education Platforms (SWAYAM, NPTEL, etc.)**

Integrating government MOOCs and certifications into regular coursework.

##### **8. Extension and Outreach Activities**





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The committee reviewed the university's extension and outreach activities, emphasizing community engagement and social responsibility.

### **9. Student Clubs and Leadership Programs**

Review of student-led clubs, leadership programs, and peer mentoring systems to enhance holistic student development.

### **10. Academic timetable of the university**

The committee also discussed the preparation and implementation of the class-wise timetable to ensure effective academic scheduling.

Dr. N. Kumar Swamy expressed his gratitude to all members for their active engagement and insightful contributions. He highlighted the importance of fostering a culture of continuous improvement and innovation as key drivers for achieving the university's quality enhancement objectives.

Minutes Prepared by:

Dr. N. Kumar Swamy  
Director, IQAC  
ISBM University





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### Action Taken Report

S.N.	Agenda	Discussion	Action Taken
1.	Review of the Previous Meetings	Reviewed outcomes and pending actions	Follow-up actions implemented
2.	Academic Audit	Audit report discussed with key highlights	Improvement plan prepared
3.	Digital Transformation in Higher Education	Reviewed ICT and e-governance integration	Strengthening of digital infrastructure underway
4.	Examination-Related Reforms	Fairness and transparency in exams discussed	Reform strategies adopted
5.	Student-Centric Curriculum Development	Industry and skill-based learning focus	Curriculum updated accordingly
6.	Organization of Workshops, Seminars, Conferences and FDPs	Discussed planning of programs focused on academic quality, faculty empowerment, innovative teaching, and research enhancement	Annual event plan prepared; FDPs, workshops, and seminars organized; faculty encouraged to participate
7.	Optimization and Integration of Modern Teaching Methods to Enhance Learning Outcomes	Optimization and integration of modern teaching methods to enhance learning outcomes	Adopted blended learning, smart classrooms, and interactive digital platforms
8.	Value-Added Courses for Students	Identified new course areas for student enhancement	Courses designed and introduced
9.	Outcome-Based Education (OBE) and Continuous Assessment Models	Emphasis on assessment aligned with outcomes	Outcome-Based Education framework implemented
10.	Centre of Excellence, Alumni Association	Progress in alumni engagement reviewed	Expansion and formalization initiated

